



## East Tisted Parish Council

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### **Agenda for the Parish Council Meeting to be held on Thursday, 12<sup>th</sup> January 2017 at 6.30pm in East Tisted Village Hall, Gosport Road GU34 3QW**

**Summoned to attend:** David Bowtell (Councillor)  
Helen Evison (Councillor)  
Sir James Scott (Chairman)  
Sandra Nichols (Councillor)

**By Invitation:** Craig Groves (Hampshire Constabulary)  
Matt Shepherd (Hampshire Constabulary)  
Larry Johnson (Neighbourhood Watch & Village Hall)  
Mark Kemp-Gee (County Councillor)  
Basil Lansdale (East Tisted Community Website)  
Charles Louisson (District Councillor)

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Members of the public are welcome to attend and may ask the Council questions, make a statement or present a petition. **Anyone who so wishes is requested to give advance notice to the Clerk, if specific answers are required, so that appropriate papers are available.**

The period of time designated for public participation shall not exceed 15 minutes with each member of the public speaking once only and for a maximum of 2 minutes. Any question asked shall not require a response or debate unless that item is already on the agenda.

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#### **1. Apologies and welcome**

Members to receive apologies and the Chairman to welcome those present.

#### **2. Declaration of interests**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, Councillors may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the room or chamber when the meeting discusses and votes on the matter.

#### **3. Public forum**

- a. Members of the public who wish to speak will now be asked to do so.
- b. Updates, if available will now be received from:
  - Craig Groves / Matt Shepherd (Hampshire Constabulary)
  - Larry Johnson (Neighbourhood Watch and Village Hall Mngmnt Committee)
  - Mark Kemp-Gee (County Councillor)
  - Basil Lansdale (East Tisted Community Website)
  - Charles Louisson (District Councillor)
  - East Tisted Superfast Broadband Campaign.

The Chairman will now close the meeting for public participation.



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### **4. Minutes of the previous meeting and matters arising**

To approve as a correct record the minutes of the Parish Council's meeting held on 25<sup>th</sup> August 2016 for signature by the Chairman. Refer Attachment 1.

To note matters arising, if any.

### **5. Staffing: Clerk and Responsible Financial Officer**

To note receipt of confirmation from the Pensions Regulator that, subsequent to the resignation of the previous Clerk and the appointment of a volunteer, the Parish Council is no longer considered as an employer. Refer Attachment 2.

Update from Cllr Evison.

### **6. Councillor Appointment**

a. As no request to organise an election subsequent to the resignation of Councillor Carter was received by the required date, 20<sup>th</sup> September 2016, to consider candidates and to co-opt one to the casual vacancy created by her resignation. Refer Attachment 3.

b. Newly co-opted councillor to complete the Register of Interests and to sign the declaration of acceptance of office.

### **7. The Village Hall: Ownership, 'Permanent Trustees' and Parish Council representation on the Management Committee**

Update from the Chairman.

### **8. Planning**

To note that Application SDNP/16/05502/FUL

**Location:** Plain Farm House Plain Farm Lane East Tisted Alton GU34 3RT

**Proposal:** Timber stable building

was received for comment. Note: The official deadline for comment has already passed but comments may still be submitted if desired. Refer Attachment 4 and, if required, details at

[www.southdowns.gov.uk](http://www.southdowns.gov.uk).

### **9. Facilities**

To receive the play area safety inspection report, Attachment 5, and consider proposals for repair.

### **10. Highways**

a. To consider the possibility of applying for the introduction of a 20 mph zone on Station Rd.

b. To consider the possibility of lobbying for the reclassification of the A32.

c. To note the advice from HCC regarding refilling to grit bins. Refer Attachment 6.

### **11. Devolution**

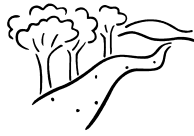
To note receipt of feedback from HCC workshops for Parish and Town Councils, Attachment 7, and discuss any matters arising.

### **12. Finance**

a. To receive and minute receipt of the audited Annual Return for y/e 31<sup>st</sup> March 2016, the External Audit Report Audit and the Issues Arising Report, Attachment 8. To agree an Action Plan to address the Issues Arising.

b. To receive and approve the Quarterly Financial Statement to 29<sup>th</sup> December 2016, Attachment 9.

c. To confirm the reappointment of BDO as the external auditors for the financial year ending 31<sup>st</sup> March 2017.



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- d. To appoint internal auditor, (Derek Hall), for the financial year ending 31<sup>st</sup> March 2017.
- e. To consider and agree the draft budget for 2017/18, Attachment 10, and formally agree the 2017/18 precept request.

### **13. Future Plans and Projects**

Preliminary discussion of ideas.

### **14. Meeting Schedule**

To agree the final meeting date for 2016/17 (to be held before the end of March 2017), and to agree meeting dates for 2017/18 to meet statutory requirements, i.e. to hold an Annual Meeting (usually in May) and at least three other meetings during the administrative year (which runs from April 1<sup>st</sup> to the following March 31<sup>st</sup>).

In addition to agree a date for the Annual Parish Meeting. NB: 'The Good Councillor's Guide' advises that this should take place between 1<sup>st</sup> March and 1<sup>st</sup> June on a date other than the Annual meeting of the Parish Council in order to avoid confusion.

*Helen Evison*

Clerk and Responsible Financial Officer  
Thursday, 05 January 2017